Canaan Library Trustees Meeting

October 19, 2026

Minutes (Draft)

Call to Order: Nick called the meeting to order at 5:49 at the EOC

Attendance:

Trustees: Derek Herro (2027), Nan Munsey (2027), Nan Stone (2028), Nick Lavalley (2029), Joanna Carr (2029); Alternate: Carol Ann Morrison; Librarian: Amy Thurber; Select Board Representative: Sadie Wells; Friends of Canaan Town Library Representative: Mike Daniels

Minutes Review:

Nan S. moved and Nan M. seconded a motion to accept the Minutes of the September 21, 2026 Trustees Meeting and the Minutes of the Ad Hoc Trustees Meeting as presented. The motion passed unanimously.

Treasurer's Report for September (Nick):

Nick reported that all the accounts are as expected and in order. The paper work for a grant from the Brundage Foundation has gone through, and Nick has been assured the library's submission is complete. [CALL AMY AND CHECK DETAILS HERE – SPECIFICALLY WHO GAVE DONATION AND NAME OF PAPER]

Nan S. moved and Nan M. seconded a motion to accept the Treasurer's report as presented. The motion passed unanimously.

Librarian's Report (Amy):

Circulation Figures for September:

Library materials	1393
Libby	990
Kanopy.	130

Collection:

- The transition to a password-enabled sign in to access Libby and Kanopy is going smoothly. Borrowers who'd like assistance have been encouraged to come in or call and are doing so.

Patrons:

- The library mailed requests to patrons who've not used their library accounts within the last year asking them to update their information so that we can be

sure our records are in order. We're getting many "I'm still here" responses as well as notes about family members who have moved away.

P**rograms:**

- Thanks go to Eileen and Ken Lary for once again hosting a Pub Trivia series in October. Amy and Pete will step in to cover the last week.
- Pass the Book for teens and adults returns November 3, 10, 17, and 24 from 6-7 PM.
- Christmas in Canaan will take place on December 12. Books to be distributed will arrive in house soon.

Other:

- As part of the town's light poles project, additional lights will be placed at the crossroads adjoining the library. The light by the handicapped parking place will remain in place.
- Amy had a good meeting with Ryan Porter, the town's new Administrator in Training, to discuss the library's operations and the role of the Trustees.
- Reports for the town's annual report can be submitted in December or by January 9 if year-end financial data is to be included.

Donations:

- Martha Whitney has made a donation in memory of Lola Baldwin.

Nan M. moved and Nan S. seconded a motion to accept the donation. The motion passed unanimously,

Joann moved and Carol seconded a motion to accept the librarian's report as presented.

Committee Updates:

The Library Policy Review Committee (Joanna Carr and Amy Thurber) presented a refreshed version of the Library's Mission Statement for discussion and possible approval. The draft was enthusiastically received and, after discussion, a minor edit was incorporated:

"The mission of the Canaan Town Library is to strengthen and empower our community by promoting and supporting lifelong learning, civic engagement, and recreational pursuits."

Derek moved and Nick seconded a motion to adopt the new Mission Statement. The motion passed unanimously.

Friends of the Library:

- Cindy Niely and Stella Butterfield put the gardens to be for the winter, and the last fall clean-up has been done. Planning for the 2027 gardens is underway.

- On October 17 Suanne Milligan led a conversation on ways to entertain children without spending any money. The attendees had a good time and found the discussion informative.
- Programming will be paused for the rest 0f 2026 except for Christmas in Canaan, which will take place on December 12, 2026.
- Ideas currently being explored for 2027 include a speaker on genealogy and a puzzle contest night with new donated puzzles.

Selectboard Update:

Nothing to report.

Business Update:

- Annette [NEED HER LAST NAME], the structural engineer advising us on the condition of the second floor, will complete her evaluation of the space shortly. She suggests we send samples of the wooden joists for testing to a lab that specializing in old wood. The analysis will give us valuable information about the floor's load bearing.

  Derek moved and Nan M. seconded a motion to pay her current invoice, continue her contract, and approve the funds for testing the wood. Discussion followed. The motion passed unanimously.

Calendar Items:

- The date for the library's meeting with the budget committee has been changed to November 10th at 6 PM.
- Christmas in Canaan is December 12, 2026.

Other Business:

There being no other business, Derek moved and Joanna seconded a motion to adjourn. The motion passed and the meeting adjourned at 6:34.

Respectfully submitted,

Nan Stone, Secretary