

Canaan Library Trustees Meeting

August 17, 2026

Minutes

Call to Order: Derek called the meeting to order at 5:50 at the Canaan Meeting House

Attendance:

Trustees: Derek Herro, Nick Lavalley, Nan Stone, Carol Ann Morrison (Alternate);
Librarian: Amy Thurber; Select Board Representative: Sadie Wells; Friends of the Canaan Town
Library Representative: Mike Daniels

Absent: Trustees Joanna Carr, Nan Munsey

Minutes Review:

There being no corrections Nick moved and Derek seconded a motion to accept the June minutes. The motion passed unanimously.

The July meeting having been cancelled there are no minutes.

Treasurer's Report for June and July (Nick):.

Library accounts are on par for the year except for library equipment and building maintenance. A second air conditioner had to be acquired so that the library could be kept open during the summer's extreme heat waves. Essential repairs that could not be addressed in the absence of a town repairperson were finally made

Nick spoke with Amy Nichols at the NH Charitable Trust Office and confirmed that our usual filings for the library's fiscal year (i.e., our income statement and report of budgeted versus actual expenditures) meet the state's requirements. Ms. Nichols also explained that her office must refer any unspent *designated* donations (i.e., donations that are given for a specific purpose, such as the Hanover Garden Club's annual donation for a book or books on horticulture) to the NH Attorney General.

Derek moved and Carol seconded a motion to accept the Treasurer's report as presented. The motion passed unanimously.

Review Action Items:

All action items noted in the June 15, 2026 minutes have been completed. During the week of September 14, Annette Day, a structural engineer, and Ted Armstrong, the Town's Building Supervisor, will visit to assess the condition of the building's second and third floors.

Nan moved and Derek seconded a motion to authorize payment of \$600 to Ms. Day for this work. The motion passed unanimously.

Librarian's Report:

<u>Circulation Figures:</u>	<u>June</u>	<u>July</u>
Library materials	1552	1523
Libby	968	950
Kanopy.	57	65

Programs:

- Book Sale: The weather was perfect, and we had lots of help setting up, managing, and breaking down the sale. This is the second year of holding the sale on Old Homes Day and having sales by donation. With receipts of \$1,230, It was a rousing success!
- Pub Trivia: The August series is half way through and has been amazing: 20 people week one and 15 people week two. Thanks to Ken Lary and Pete Thurber, Amy's co-hosts.
- Simon Brooks, Story-teller: Co-hosted with the Enfield Public Library, this event was a great addition to the long line of Summer Reading Program events on which we've collaborated. Simon is a terrific story-teller and one of the advantages of co-hosting and sharing the cost is we can attract experts like him. Thirty-five kids and parents attended in the newly renovated Enfield Library.
- The annual Ice Cream Social was moved to mid- summer (July 18th) from the end of August in hopes of increasing attendance. The switch made no difference. It may be time to try a different type of event, perhaps adding another entertainer to the schedule.
- Art exhibit: Local artist, Giovanna Lepore, is showing a collection of her paintings. The exhibit, called "Snags-Hidden," will be up through the end of August.

Building:

Thanks to Frank, the Town's new buildings' manager, the toilet is working correctly and the automatic door at the life entrance has been repaired. More repairs are coming to that door to replace weather stripping and fix the threshold. Frank is also aware that the front door needs some attention.

Budget:

Nick and Amy met with Cariann to learn how to use the MTS system to submit our proposed budget for 2027. She has been using this system to submit invoices for the last few months and is finding it quite helpful. The budget is due to the Budget Committee by the end of this month, so they can review the numbers. They can be updated and changed through the budget season, per Cariann.

Amy will be presenting our budget to the Budget Committee on Wednesday, November 11 at 6 PM at the E.O.C. Trustees and friends are welcome to attend.

Other:

- Last week was the Library's annual statistics week when we count data s in preparation for completing our annual report to the state library. These data include :bodies through the door (198!), reference questions, wi-fi users, and public computer users.
- The library has had a Right To Know request for credit card transactions from 2025. Amy discussed the request, which was made to several other libraries throughout the state, with Bobbi Slossar from the State Library, who thought it was likely legitimate. To be safe if it is legit, Amy responded. As the library does not use a credit card for any of its purchases the request was quickly filled. The request and Amy's reply have been printed and placed in the library's filing cabinet.

Donations: Donations from Robert Terhiune, the Hanover Garden Club, and the Town of Dorchester in the amount of \$625 were gratefully received and acknowledged.

Joanna moved and Derek seconded a motion to accept the Librarian's report as presented. The motion passed unanimously.

Committee Updates:

Nothing to report.

Friends of the Library:

- The Friends are sponsoring an impromptu program on August 22, from 10-12, to celebrate the herb gardens' bounty. Ray Kulig will prepare and share the recipe for his celebrated pesto. Cindy Neily will demonstrate how to create herbal compound butters and provide recipes and tips.
- On October 17 Suanne will lead a conversation about 50 ways to entertain children that don't cost money.
- The Friends will be preparing their annual appeal for donations during September.

Selectboard Update:

Nothing to report.

Business Update:

Nothing to report.

Calendar Items:

Halloween falls on a Saturday this year. The library will have treats on hand for tricksters during open hours, 9-12.

Other Business:

A candidate for election to state office has asked to hold office hours at the library. After discussion the request was tabled until the September meeting, while the trustees look into the matter more deeply.

There being no other business, Derek moved and Nan seconded a motion to adjourn. The motion passed and the meeting adjourned at 7:10

Respectfully submitted,

Nan Stone, Secretary