

Canaan Town Library Trustees Meeting
May 18, 2026
Draft Minutes

Call to Order:

Derek Herro called the meeting to order at 5:48 pm in the Canaan Meetinghouse.

Members Present: Derek Herro (Chair), Nick LaValley, Joanna Carr, Nan Munsey (alternate), Carol Ann Morrison (alternate)

Other Attendees: Jan Kulig (Friends of Canaan Town Library representative)

Members Absent: Nan Stone, Sadie Wells (Selectboard Representative)

Minutes Posting:

Derek noted that we need to follow minutes posting (RSA 91-A:2).

Minutes Review:

A motion to approve the April draft minutes as presented was made by Nick, seconded by Nan, and unanimously approved.

Treasurer's Report:

It was confirmed that a Library CD was renewed. Derek mentioned that former treasurer Cheryl Junker has resigned from the Board and, therefore, needs to have her access to Library bank records removed. Joanna moved that Nick arrange for a no-fee Library account. Nan seconded and motion passed unanimously. Joanna then amended her motion to add 'by the end of the month'. Nan seconded and motion passed unanimously.

Joanna moved to accept the Treasurer's report; Nan seconded; all voted in favor.

Librarian's Report:

Collection

Blood Pressure cuffs have arrived, ready to be cataloged.

Switch is ready to be cataloged.

Patrons

Patron records update is underway.

Programs

May Pub Trivia: 17, week one; 11, week two

Poetry Reading and Share Aloud

12 attendees, several asked for more events on a regular basis.

Summer Reading Program

Schedule and letter for CES students is in the works.

Elementary School Community Service Day May 22

Students will help plant and clean up our gardens.

Meetinghouse Readings

July 9, 16, and 23 at 7:00 pm.

Amy asked Trustees and staff to provide cookies for July 9.

Nan Munsey will ask the Bird and Garden Club to take care of a flower arrangement for all 3 readings.

Story Walk

1st Science Storybook was installed with assistance from Len Reitsma.
First book returned unharmed, will be stored for future use.
Friends of the Library have committed to 4 books, one for each season.

Building

Waiting on flushometer
Amy is listing repairs and maintenance to be scheduled.

Other

Amy will be away, beginning May 30 and returning June 15.

Donations

\$100.00 Mark Larsen "To honor Nancy Loomis and her constant help"
\$100.00 Dexter Bucklin "in loving memory of Nancy Loomis"

Derek moved to accept donations. Joanna seconded. Vote was unanimous.
Derek moved to accept Librarian's report. Nick seconded. Vote was unanimous.

Committee Updates

Joanna offered to join Amy on the Library Policy Review Committee. Amy agreed.

Friends of the Library Update

Jan Kulig shared plans for the Abigail Adams tea, June 17 & 18, and noted Mike Daniels' participation, as President of the Friends, in the Community Service Day on May 17.

Business Updates

Nick handed out architectural drawings of possible second floor renovations.
Discussion ensued. Amy suggested that the lift be placed in a building-specific account rather than a Library account. Nick offered copies of the 2005 Memorandum of Agreement between Library Trustees and Selectmen. Nick will follow up with architects and Derek will do the same with Milestone Engineering.

Calendar Items

The Library will be closed in observance of Memorial Day, May 25.

Adjournment

Derek moved to adjourn at 7?