

## **Canaan Library Trustees Meeting**

**June 15, 2026**

### **Draft Minutes**

**Call to Order:** Derek called the meeting to order at 5:48 at the Canaan Meeting House

#### **Attendance:**

Members present: Derek Herro, Nick Lavalley, Nan Stone, Joanna Carr; Nan Munsey;  
Alternate: Carol Ann Morrison; Librarian: Amy Thurber; Friends of the Canaan Town Library  
Representative: Mike Daniels

Absent: Sadie Wells (Select Board Representative)

#### **Minutes Review:**

Nick moved and Derek seconded a motion to accept the May minutes as presented. The motion passed with one abstention for absence (Nan)

#### **Treasurer's Report (Nick):**

June marks the halfway point in our fiscal year with all accounts in order. Nick reported that most expenditures are under 50% of budget, with only a few small overages for timing reasons (e.g., magazine subscriptions are purchased once a year, during the first half, lighting replacements were completed during the spring). Nick will correct the July report to show PTD expended as well as YTD expenses.

Nick also reported that we are required to file an annual report with the State Charitable Trust's office by within one month of the close of our fiscal year (i.e., by Feb 1<sup>st</sup>). Typically, the requirement be met by forwarding a printout from our annual report to the town. Joanna moved and Nan seconded a motion to accept the Treasurer's report as presented. The motion passed unanimously.

#### **Review Action Items:**

Bird and Garden Club members will take care of the flowers for the Meeting House Readings in July.

At our request, Mascoma Bank has replaced Cheryl's name with Derek's as an authorized signer on Library accounts. Sherry has also confirmed that the Library now has a no-fee small business account.

Inspection by a structural engineer is the next step in determining the feasibility of repurposing the second floor. Neither Derek nor Nick has been able to get a response from professionals they've tried to contact. Mike is meeting with Andrew Cushing and will ask himf or contacts in the field.

Joanna has been added to the library policy review committee.

### **Librarian's Report:**

#### May circulation figures:

Library materials 1,412

Libby 968

Kanopy. 128

#### Programs:

- On the Library's behalf, Jenna McAlister distributed an age-appropriate Step-up Day book to every Indian River Elementary School student. These gifts come from a restricted IRES account maintained to encourage literacy and keep CTL top of mind for students and parents over the summer.
- A letter announcing the Summer Reading Program, "Unearth a Story," has been sent to elementary school students. CTL co-sponsors the event with the Enfield Public Library. A copy of the letter is appended to these minutes.
- The annual Ice Cream Social has been moved to mid-summer (July 18<sup>th</sup>) instead of the end of August in hopes of enabling greater attendance. We've found that too many kids and families are away, or otherwise occupied, during those last summer weeks.
- The Library Book Sale is August 1<sup>st</sup>, 9 am to 1pm, with set up beginning at 8am. We will begin accepting donations on July 1<sup>st</sup>. Publicity materials are being prepared.
- Summer Reading Bingo Cards for children and adults will be available at the end of June.

#### Continuing Education:

Amy attended a Librarians of the Upper Valley Cooperative meeting via Zoom with guest presenter, Mark Glisson, Assistant Director at the Hookset Public Library. Glisson has been following the development of AI closely and made several useful suggestions, including the value of creating individual policies governing the use of AI for patrons, staff, and vendor. He also mentioned a special-purpose notebook that allows a user to build their own content for its embedded AI to search. A brief discussion about the pros and cons of such a device in a library context ensued ending in the conclusion that there's still a great deal for us to learn. Nan M. mentioned that Osher at Dartmouth is offering a special lecture series on AI this summer, in-person and via Zoom, beginning July 18<sup>th</sup>.

#### Building:

No progress as yet on the new flushometer.

Donations:

The Bird and Garden Club is donating two books in Nancy Loomis and Martha Popp, long-time members who have passed away.

**Friends of the Library:**

- The Friends are sponsoring an Abigail Adams Tea (June 18<sup>th</sup>, 2pm) as part of Canaan's celebration of the country's sesquicentennial, as well as the mid-summer Ice Cream Social.
- The Friends will also be providing refreshments for the first of the Meeting House Readings and working at the Book Sale.

**Selectboard Update:**

No report.

**Business Update:**

Nothing to report.

**Calendar Items:**

- July 1, donations for the Library Book Sale open up. Books, CDs, DVDs, and puzzles in good condition (no magazines, encyclopedias or VCRs, please) can be dropped off at the Library during open hours throughout the month.
- The 2026 Meeting House Readings will take place on July 11, 18, and 25 at 7pm prompt. Readers to be announced. The Trustees are to provide the refreshments on July 25<sup>th</sup>

There being no other business, Derek moved and Nan seconded a motion to adjourn. The motion passed and the meeting adjourned at 6:37.

Respectfully submitted,

Nan Stone, Secretary