Canaan Library Trustees Meeting

April 20, 2026

Canaan Emergency Operations Center

Draft Minutes

Call to Order: Nick called the meeting to order at 5:50.

Attendance:

- Trustees: Derek Herro, Cheryl Junker, Nick Lavalley, Nan Stone, Joanna Carr;
- Alternates: Nan Munsey, Carol Morrison
- Librarian: Amy Thurber
- Friends of the Canaan Town Library Representative: Mike Daniels
- Select Board Representative: Sadie Wells

Minutes Review:

Joanna moved and Cheryl seconded a motion to accept the March minutes with typos amended. The motion passed unanimously.

Treasurer's Report for March:

- A $4,000 check from the town of Orange to offset residents use of the library. Has been received. Cheryl moved and Nan seconded a motion to accept the check which Amy will deposit.
- The library's 3 month CD matures this month. After discussion, it was agreed to roll it over into a 5-month CD offering a higher interest rate. A decision was also made to Bank move the library's funds to a small business account that has no fees.
- All accounts are in order.

Nan moved and Cheryl seconded a motion to accept the Treasurer's report as discussed. The motion passed unanimously.

Librarian's Report for March:

<u>Circulation Figures:</u>

- Library Materials 1,437
- Libby 930
- Kanopy 186

These figures are significantly higher than the February numbers, continuing the growth in usage we've seen since the start of the year.

Collections:

- Mark Hengsler and Sarah Kulig donated a Nintendo Switch to the library. The Switch is one of the two types of games we circulate, and it has long been a favorite with both parents and kids. Because this game has been so popular, our acquisitions can focus on new releases. Amy is playing with the device at home to become familiar with it before training staff members and cataloguing it for circulation. The Switch is an excellent addition to the resources we can loan to patrons including the telescope and museum passes.
- Weeding of the fiction collection to free up space for newer materials is complete. There are many nice titles to add to the Book sale. The next round will probably focus on certain sections of the non-fiction section in the basement.

A motion to accept the librarian's report was made and accepted unanimously.

Programs:

- The next round of Pub Trivia will be in May.
- On May 16 the Library will host A Poetry Reading and Share Aloud. Local poet Amber Rose Crowtree will return to read some of her poems; attendees are encouraged to read a poem from a favorite poet or one of their own.
- Amy is working on the Summer Reading Program schedule and a "join-us" letter for CES students.
- The Elementary School Community Service Day is planned for May 19 (rain date, May 21). We are excited to have the students back again to help us and the Friends of the Library plant and clean up our vegetable and herb gardens.
- The library has received two blood pressure cuffs, one to use on site and one to loan out.

Story Walk:

- Two new titles are on order: Bird Builds a Nest: A First Science Storybook (Spring) and Tree Hole Homes: Daytime Dens and Nighttime Nooks (Summer).

Building:

- The lighting project is complete except for three lights that weren't in the original scope of work. Michael Farnsworth of DMS will come to check the brightness setting for the new lights and to install the three fixtures.
- We are still waiting for the flushometer to be fixed.

Committee Updates:

The library's strategic plan will be discussed at the May meeting.

Committee reassignments for 2026-2027:

- Strategic Plan: Joanna Carr and Amy Thurber

- Marketing and Publicity: Nick Lavalley and Amy Thurber
- Events: Nick Lavalley and Nan Munsey
- Annual Reviews: Derek Herro and Nan Stone
- Library Policy Review: Amy Thurber

Friends of the Library Update:

- Donations are running ahead of the past three years, and contributions are still being recorded. Separately the Lions Club has made a generous donation to the library.
- The Friends will be assisting the Conservation Commission at the opening celebration of the Storywalk at a rescheduled date to be announced.
- The reading of "Paul Revere's Ride" at the library on April 18 was a great success, with each verse read by a different town resident. Participants ranged in age from a 3rd grader to octogenarians, and the mix included both pre-read sign ups and on the spot volunteers. Attendees were enthusiastic about the possibility of other such events.
- Future plans include support for the May 16 poetry read aloud and a second afternoon tea on June 16 honoring Abigail Adams.

Select Board Update:

Nothing to report.

Other Business:

Election of officers for 2026-2027:

- Chair: Derek Herro
- Treasurer: Nick Lavalley
- Secretary: Nan Stone

Adjournment:

There being no other business, Cheryl moved and Joanna seconded a move to adjourn.

The motion passed unanimously.

Nick adjourned the meeting at 7 pm.

Respectfully submitted,

Nan Stone, secretary