

Library Trustees Meeting January 2024
Jan 20, 2025

Present: Derek Herro (2027), Cheryl Junker (2026), Nick Lavalley (2026), Kathleen Peters (2025), Angie Robinson (2027), Joanna Carr, Nan Stone, Amy Thurber

Cheryl moved and Angie seconded the motion to approve meeting minutes from December.
Moved and approved unanimously

Treasure's Report

- Cheryl moved and Derek seconded to accept Brundage foundation funding
All approved.
- Review of trustee expenses
Angie requested a summation of the Toal payments to second floor architect
- Amy reviewed overages for library expenditures
Provided justification for most - to check into special programs overage for root cause.
- Motion to accept Treasure's Report. All approved.

Librarian's Report

Library Materials 1428
Libby 718
Kanopy 116

-Collections: Discussion among staff about the possibility of significantly weeding the audio book collection. Decreasing use of the format and the need for space of other collections (YA and SciFi) are factoring into this idea. In the same vein, the removal of our music cd collection is also under discussion. Weeding of Adult Fiction and Mystery are on the plan for the first quarter of 2025.

-Catalog: Lori is continuing her training in cataloging. Cheryl is updating our vertical files records.

-Programs:

Valetine Wreath Program hosted by the Friends February 8. Registration required

Culturally Curious Virtual Art Program series. January - Caravaggio (66 attendees), February - Harlem Renaissance, March - Library Buildings. These programs are co-hosted with the Plainfield and Lyme libraries.

December's series of Pub Trivia was well attended, and we will be hosting 4 more evenings in February again with the help of Ken Lary.

Jan Kulig has offered to add a second story time each month on a trial basis. Each month now offers a Saturday morning and a Friday morning story time.

Book Group and tech night.

-High School connection

Civic class volunteers continue.

Sending program flyers to Ann Doody, NHS teacher, and she is sharing them with the

group.

-Budget 2024 Settle Up

Cariann has give me what we own into the town for our revenue and overages. I have gone through and agree with the numbers, however the line items are not all correct. In the past, I always settled up at the end of the year and items that got posted to the wrong line item would then be moved to the correct line item. Cariann has let me know due to the new software that these teypes of changes/edits need to happen on a monthly basis. She will be adding a narrative note to our 2024 budget to show these errors, but they will not show in the money lines. The amount we owe into the town in \$6447.34 for overages, due December 2024, and \$16,300 for anticipated revenue due Dec. 2025. From the \$6,447.34, \$684.34 should come from our Copier Fund for purchase of printer ink and copier paper, and \$1567.18 should come from IRNS for purchase of Books for Step-Up Day.

- Grant Information

USDA Rural Development Resources Community Facilities, would fit our project, but very limited funds, and what funds there are are mostly loans.

NBRC (NH Department of Business and Economic Affairs) Really Good options for us with the Catalyst Grant.

- Donations

Town of Dorchester \$50.00
Chris and Ann Wadsworth, \$100.00
Michelle and Robert Wilhelm, \$100.00 "2024 Donation"
Edward Jones custodian for Kathleen Thompson \$25.00

All donations unanimously approved.

Librarians all approved.

Friends of the Library:

\$12000 and counting have been raised so far from the annual fund.
Looking for ways to build relationships with other townspeople who use our library
Gave \$4200 to the library wish list for things like museum passes, etc.
Perhaps move the herb garden to the circle around the fire hydrant.
Still looking for a landscaper to higher.

Business Update:

- Updating the website could be beneficial. Amy will look into how much it would cost to outsource all or part of our digital presence (website and newsletter).

- Library would like to continue to move forward with keeping Twin Bridges IT support. A new contract is being drawn up.

- bringing up patron record and staff record security.

2025 election registration January 21 st – 31 st

- Kathleen will not rerun for Trustee. Nan Stone will run to take her place.

Next Meeting:

February 17, 2025 @ 5:45
Canaan Senior Center