

## **Library Trustee Meeting: Open Session**

Oct 19, 2024

Canaan Meetinghouse

**Present:** Cheryl Junker (2026), Nick Lavalley (2026), Kathleen Peters (2025), Cindy Niely (Friends of the Library), Nan Stone (Alternate), Angie Robinson (2027), Derek Herro (2027), Amy Thurber (Librarian), Joanna Carr (Alternate)

**Minutes from last meeting:** all approved

### **Treasurer's Report:**

Report as submitted, all approved by all.

A \$1000 donation by Lola's son was given to us in the form of stock. We voted to ask the bank to sell the stock and give us the cash. Yes: 4 No: 0 Abstain: 1

### **Librarian's Report:**

All approved report as follows:

Circulation for Sept. 2024:

Library Materials 1347

Libby 753

Kanopy 105

Programs:

- book sale \$519.76. Thanks to all the Friends, Trustees and volunteers for helping
- Pub Trivia planning has begun to offer a 3-night series in December with the help of Katie and Kenny Lary.
- Story time, book group, tech nights and Lego Club continue on a monthly basis.
- Christmas in Canaan is being planned
- Halloween: library will be open from 1-5pm, so we will miss Trick or Treaters this year. Will have candy to hand out during the day.

Building:

Items on my list to replace/repair:

Lift entry door

Clock: John Peters has ordered parts to repair it.

Lightbulb replacement: will leave a message for Barry for replacement.

Thanks to Jessica Grace and her daughters for the amazing Halloween decorations the library has been sporting.

Outreach:

Oct 24: National Honor Society meeting at High School

Oct 25: Senior Center Library Field Trip

Volunteers:

The library will be hosting a high school civics student for their needed volunteer hours.

#### Continuing Education:

The READS conference offered a good mix of speakers. Sarah Galligan of the NH Historical Society shared the history of the society and the process of how items are donated to the society. We were given a quick tour of the website and the information housed there that can help patrons with historical questions. We were also given a list of other websites and groups in the state that can assist with genealogy. Ray Gordon of the WWTF Administration (NH DES Waste Water Treatment Facility) gave a presentation on Succession Planning highlighting 10 steps that can contribute to continuity of operations and a stronger, more stable organization. Making plans, identifying backups, offering professional development, and fine tuning your hiring process were a few of the steps he spoke to. And finally, Bobbi Slossar from the State Library and Mark Glisson from the Hooksett Public Library presented on harnessing the power of AI in the library workplace. We watched real time use of AI to create podcasts, images for advertising, and event planning. They touched briefly on libraries having AI policies, and they are both available to do AI programming for libraries: Bobbi for library staff and Mark for public events.

#### Donations:

\$100 from Charlotte Abington  
\$43.00 from Mark Sanbourne Plant fundraising at Canaan Hardware  
All approved to accept donations

#### Other:

The library is doing statistics week. We collect information such as people through the door and reference questions asked. This information is used when filling out the State Library Statistics Report.

Primex made a visit to the library as part of a whole town review building health and safety

#### **Budget Committee**

November 7 @ 7:00 at the EOC will be the night when submit the budget committee

#### **Friends of the Library:**

- Annual fundraising newsletter is being composed
- Christmas in Canaan is being planned.
- Nov. 16 from 10:00 - 11:30. is doing a presentation on holiday wreaths made from recycled vintage paper. Sign up at the library for participation
- Ray Kulig did a pesto demo at the book sale
- Looking into creating some winter programs

#### **Business Updates:**

- NH Library Association fees are being paid.

#### **Calendar:**

- Christmas in Canaan: book wrapping will be a trustee event in a date TBD

#### **Next Meeting:**

- Nov. 18 @ 5:45 in the Senior Center

Open Non-Public Session: began

Closed Non-Public Session: ended

Open session adjourned.