

## Board of Trustees- June Meeting

Present: Derek Herro (2026), Cheryl Junker (2023), Susan Nero (2023), Angie Robinson (2024),

Librarian: Amy Thurber

FoCTL Contact: Cindy Neily

**Minutes From Last Mtg.:** Minutes from May and April meetings approved.

### **Treasurer's Report:**

- **\*\*Approve April donation, Lamont Richardson Foundation**
- Amy to begin sending Derek Excel sheets along with PDFs to assist with running reports
  - Month by month expenditure breakdown
- Agree to skip the July Meeting

### **Librarian's Report:**

- Circulation for May 2022
  - Library Materials: 1586
  - Kanopy: 26 plays
  - Overdrive (Libby): 470
- Include copy of report with mtg minutes please
- Can there be a search feature on the website home page or all pages? Like search the site not the catalog. I can't seem to find the trustee site from the home page.
- Story Walk to be established at CES for the summer
- Bringing in Mr. Aaron, partnered with Enfield Library (August 15)
- Looking at Hughes Park-pending
- Basement Bookies looking to begin meeting in person
- Amy and Pete testing the sound system for the Meetinghouse Readings
- May have the Town approve the sound system to be permanently purchased; Meetinghouse committee has the funding to buy
- Summer reading Bingo
- Website two-tone background removed
  - Need to reestablish the Trustees link and the site-wide search bar
- Look into United for Libraries for staff education
- \$60 donation in memory of Kit Hughes
  - AR motion to approve; Approved

### **Committee Notes:**

- **Strategic Plan Committee:**

- Members: Library Susan Nero and Kathleen Peters
- **Marketing/Publicity Committee:**
- Point person: Susan Nero, Members: Amy Thurber, Angie Robinson,
- **Events Committee:**
- Point person: Kathleen Peters, Members: Angie Robinson,
- **Annual Reviews Committee:**
- Point person: Derek Herro, Members: Angie Robinson,
- **Library Policy Review Committee:**
- Point person: Cheryl Junker
- For April review - Collection Development Policy
- Fines: overdue fines gone; fines still in place for lost materials (replacement fees);  
Museum passes still overdue as “program”
- Make sure to reference phased opening for COVID
- Plan to review and approve the

### **Friends Of The Library:**

- Plans to paint the meeting room
  - Once painting is done, Friends planning to find new table and chairs for the room
- Discussing Raffle Basket later this year
- Old Home Days presence at the park
- Herb garden begun
- Little Free Library at the beach in progress

BUDGET: 2023 budget via Amy

Any changes needed?

Increases to the downloadable budget by lowering audiobook budget; may need to take some out of the book budget itself

Possible 18% increase; not sure yet; currently \$500 for audiobook and \$500 for ebook

Adjust as necessary to accommodate Follet services to protect data

**Need alternate/s:**

- Need to alternates; send emails to the people who had responded last time
  - If not interested, then they will list it in the bulletin

### **Selectmen mtg discussion:**

- 2<sup>nd</sup> floor
- Want to develop and renovate the space for community and educational use
  - Understand it requires and elevator and heating
  - Displays, work spaces, kitchen for cooking classes, larger meeting space
  - How would this change the use of the building as it currently exists?
  - Should historic registry come through, we could also seek grants based on that designation
  - Possible use of the space as a rental
  - “How can the library use what we already have to provide more to the community?”
- Historic registry
- Recognize that the New Hampshire Division of Historic Places encourages protection but DOES NOT require approval or comment from the Division prior to making any changes to or disposing of the registered location
  - This registry is far less restrictive than many other jurisdictions

### **Old Business Updates:**

- **Work on By-Laws:**
- Need to figure out how to make the Zoom mtg add in work (and send back to lawyer, etc.) or remove and deal with later (will need to vote to approve or not, post to website, and maybe make a “permanent” folder in the google drive for such items)
- Table the need to formally approve Zoom meetings for now

### **Calendar for 2022:**

- In Google folder
- Anything we should add send Angie a msg

### **Historic building status:**

- Info in the Google folder.

Librarian's Report  
June 20, 2022

**Circulation May 2022**

Library Materials: 1586 (April 1669)  
Kanopy: 26 plays (April 58 plays)  
Overdrive (Libby): 470(April 514)

**Collection**

Hot Spot cases have arrived. Will have ready to check out this week.

**Programs**

CES is loaning us their story walk for the summer.  
Partnering with Enfield Library to bring musician, Mr. Aaron to Huse Park (location pending), Enfield on August 15<sup>th</sup> as par of our Summer Reading Program events.  
Basement Bookies will meet in person for June. Again, thanks to the Methodist Church for loaning the vestry.  
Meetinghouse Readings schedule is published! Three weeks, July 7, 14, and 21.  
Summer Reading Bingo for kids and adults starts July 1!

**Website Update**

I have updated the background color on the website to remove to two tone look.

**Educational Opportunities**

Continuing with the Linked In Management classes.  
Interested in attending the virtual program offered through United for Libraries in August.

**Book Drop**

Ship date is today, June 20.

**Donations**

\$60.00 in memory of long-time library patron, Kit Hewes, from her daughter.

Respectfully submitted,  
Amy Thurber  
Library Director