

**Canaan Town
Library Trustee Meeting
07/17/2017**

Present: Kim McQuaid, Amy Thurber, Susan Remacle

Note: No quorum present. Meeting held, voting items tabled until August.

Minutes of June reviewed: Tabled

Treasure's Report reviewed: Tabled

- Recent donation of (approx.) \$150 for Meetinghouse cookies (Trustees and staff provided 7/6/2017)
- \$50 gift from Town of Dorchester
- More budget information is covered on the Librarian's report
- Gloria's reports reviewed and approved by those present
- As current staffing and other fiduciary needs are being met with the current budget, the plan is to submit the same budget as last year (with the possible exception of future planning on only \$50 per year from Dorchester since that is what they have donated for the last few years.)

Librarian's Report

- Amy met with a woman from Vital Communities about a children's nutritional program (POP) that might like to collaborate with the Library on some things next year
- "Active Shooter" training recently attended by Amy demonstrates the need for emergency plans in our own Library. She will be reaching out to the Canaan Police for their assistance in creating them. There is a powerpoint presentation available for viewing now.
- The comics workshop for the summer reading program went over so well the presenter will return later this year to do an adult comic workshop.

New Business

- The Health Trust Policy (the healthcare policy currently held by the town and library staff) was doing their own housekeeping and discovered some needed signatures. Denise had already signed most of the documents, but there was one forgotten: Kim signed. This document referred to former employees currently utilizing COBRA coverage which is non-applicable.

Old Business

- The Little Free Library project was expected to be completed soon. Amy is planning to meet with Jonathan regarding the timeline of this project.

Addendum

- The locks to the second floor (upstairs) have been fixed.

Next Library Trustee Meeting: 08/21/2017

Respectfully submitted by Kim McQuaid 7/21/2017