

Canaan Town
Library Trustee Meeting
3/21/ 2016

Present: Denise Reitsma, Kim McQuaid, Kathleen Peters, Amy Thurber, Bob Regan, Susan Remacle, Jonathan Garthwaite

- Minutes of March 2016 meeting approved
- Treasure's Report
 - Budget as submitted was approved
 - \$4000 from Town of Orange was received
- Librarian's Report
 - Scheduling events for summer programs are underway
 - friends are working on making blinds for the library
 - Friends are going to host plant sale June 11
 - Gary Wood is not interested in working on the mini library, but Dave Shinnlinger is to be in contact about getting high school shop students to make it by Amy Thurber.
 - there will be a fencing demo done this summer
 - May 7th is the booksale.
 - Donations of \$213 approved unanimously by trustees
- Old Business:
 - Windows and front doors: Still waiting to hear about windows
 - Front door is still not fixed. Jonathan will look into it again.
- New Business:
 - Strategic Plan discussed: starting to put things to go together in a hard document. Once a draft is finished, it will be sent out for approval.
 - Amy is going to talk to Mike about official documents stored by town
 - Staffing hours: The staff has divided up Sharon Duffy's hours and it is running smoothly so far. Sharon is looking to become a substitute in the fall.

Next Library Trustee Meeting: 5/16/2016