

Canaan Town Library Trustees Meeting Minutes

September 21, 2015

Present: Denise Reitsma, Cindy Neily, Susan Remacle and Amy Thurber

- Minutes of August 17 and September 2 approved.
- Treasurer's Report
 - We haven't received our yearly contribution from the Town of Orange yet this year (given to support the use of our library by Town of Orange residents). Amy will follow up with Bob Proulx on status of payment.
 - Cindy presented our annual letter requesting funds from the Brundage Foundation; it was approved, and Cindy will send out this week (deadline for submission is 10/15).
 - Telephone Budget line; do we expend this – Amy believes we are part of town contract now; she will follow up.
- Librarian's Report:
 - Amy will look into attending this year's New England Library Association meeting in Manchester, NH, Oct. 25-27.
 - Amy will speak at the November Canaan Lions' meeting.
 - Amy presented our salary and budget figures to the Town Administrator and he felt they were reasonable. We will attend Budget Committee meeting on Oct. 15.
- Other Business:
 - Cindy announced she is retiring from the Trustees group this March; we discussed the need to recruit a new Trustee, elect a new treasurer and also the need for a couple of alternate trustees.
 - We discussed a fitting memorial for Steven Therriault using funds donated to the library in his memory; we are checking with Marty Pusey to see if we can install a 'small library' at the Methodist Church.
 - Amy has spoken with Gary Wood regarding the Town Crier board; he is working on it now.
 - Amy has sent pictures to Window Master for an estimate for fixing the mullions on our windows; she hasn't heard back – she will follow up with them.
 - The Friends of the Canaan Town Library have decided to move forward with an Annual Fund.

- We checked on the rules regarding anonymous giving to our library. Donors are allowed to remain anonymous; only the amounts of gifts need to be made public.

sar: 10.02.15