

Canaan Town Trustees Meeting Minutes

December 15, 2014

Present: Derise Reitsma, Cindy Neily, Kim McQuaid, Amy Thurber, and Bob Reagan

Minutes: November 17, 2014 Minutes approved

Treasurer's Report

The budget report was just received and the library will settle up EOY budget by the time of the next Trustees meeting (February 16, 2015). Cindy Neily did speak with Mike Samson regarding the Capital Improvement Program (CIP). She was told there will be a meeting of town department heads in July 2015 with regard to CIP wish list items and value. Amy will be involved.

Cindy will ask the budget committee if we need to add a server and bookcases into the 2015 budget. We will also look at increasing the 2016 budget for books.

Librarian's Report (See separate report)

Library programs continue to do well. There are new library volunteers who will be running the Lego Club activities. There were 2 entries in the 4th annual Library Essay Contest. The Pierogi making class was fully attended. The library will host a craft project for children with cookies and drinks for Christmas in Canaan on December 17 from 5-8PM. The Friends will have a table with a holiday gift basket for the person who guesses the number of pinecones in a jar.

In the future Amy will give the Trustees a short presentation explaining her process for library book and material selections. She is currently considering culling Juvenile Non-Fiction as there are 80+ pages of uncirculating materials. Amy would like to incorporate new non-fiction themes and rebuild the collection so that it gets used.

Other Business

The most recent library roof leak has been patched and there was very little water damage. We are believed to be safe from leaks for the rest of the winter.

MFD is set to begin building the new bookshelves by the end of January and should be able to be installed by the end of February 2015.

Kim sent an email to the regional Library Friends she has contact information for (approx 40 people across the state) asking if anyone had experience with an annual fund but received no helpful responses. Amy will speak with Julie Smith of the Grant Ham Library Friends with regard to attending a meeting regarding annual fund.

Gifts

The Enfield-Mascoma Lions Club has donated a gift of \$200 per year for three years for the purchase of large print materials as the library sees fit. The trustees have voted to accept this gift.

The next meeting of Library Trustees is February 16, 2015.

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