

Canaan Town Library Trustees Meeting Minutes

April 21, 2014

Present: Denise Reitsma, Cindy Neily, Susan Remacle, Kathleen Peters, Kim McQuaid, Amy Thurber, Bob Reagan

- Minutes: March, 2014 minutes approved.
- Treasurer's Report:
 - Actual Budget Exp. & Encumbr. Report for this month needs adjustment of lines 02-4551.40-810 thru 02-4551.42-670. Amounts out of alignment. Amy will make sure this gets done.
- Librarian's Report:
 - The Library's Spring book sale will be held in conjunction with the Town-wide Yard Sale; the date is Saturday, May 10.
 - The Librarian will be giving a solo presentation at the upcoming NHLA Conference on April 23/24; Amy's topic will be unusual items for circulation.
 - Amy will contact local entities to solicit interest in distributing Library magnets at their places of business, meeting, etc.
 - The dates and author line-up for the Meetinghouse Readings has been finalized. We start on Thursday, July 10, and run weekly for four weeks.
- Other Business
 - Library Policy Overview: The Technology Use Policy was reviewed and approved.
 - We will discuss the Confidentiality Policy at our May meeting.
 - Denise will check on a program for our computers that clears/cleans them up upon shutdown.
 - We discussed the water damage to our library due to a leak in the roof. We received an estimate from one local contractor, but we have decided to solicit a couple more, for comparison. Bob will bring this to the Town Manager, and we will put out a bid in the Valley News (this is specifically for the interior wall damage). The roof has been patched, and the final fix will be handled by the Town (the Town is responsible for physical upkeep of Town buildings).
 - We had a varied and comprehensive conversation regarding library cards and students/children; specifically, when and how should library cards be given to children under the age of 14. We will continue this conversation at our May meeting.
 - Our next meeting will be May 19, 2014, 7pm at the Library
sar: 04.24.14.