

Canaan Town Library Trustees Meeting Minutes

October 21, 2013

Present: Denise Reitsma, Cindy Neily, Susan Remacle, Valerie Fleisher, Kathleen Peters, Amy Thurber, Bob Reagan

- Minutes: September 23, 2013 minutes approved.
- Treasurer's Report:
 - Trustees and our librarian attended the Canaan Town Budget Committee meeting on 10/03/13. The only question asked regarded the janitor line in our budget; it was explained (see Trustee meeting minutes, 09/23/13). Other than that the committee had no other questions/issues.
 - We have sent our application for grant funds to the Brundage Foundation.
- Librarian's Report:
 - The library is taking place in "Christmas in Canaan". We will have a craft for visitors and a barbershop quartet will perform. The date has not been set yet.
 - Library programs will now be listed on the Canaan Recreation Department newsletter.
 - The library has purchased a new copier; we are going to look into making the default print setting double-sided.
 - The library and librarian continue to practice goals from our long-range plan; Visiting the Mother's group, collection highlight displays, etc..
- Other Business
 - Library Policy Overview:
 - We went over a list of policies, and determined which ones we are going to review and/or create.
 - Amy will go over current policies, make notes and organize items together for discussion at forthcoming meetings.
 - Our next meeting will be November 18, 2013 at 7:00 pm at the library.

sar: 10.25.13.