

## Canaan Town Library Trustees Meeting Minutes

April 15, 2013 Draft

Present: Denise Reitsma, Susan Remacle, Valerie Fleisher, Kathleen Peters, Bob Reagan, Amy Thurber

- Minutes: February 18 & March 18 approved.
- Treasurer's Report:
  - Budget line items are on target.
  - Custodial line item will remain static for year. New service cost will be determined over this year, and then Library will pay for its own use. For now, we share service with the Town, and we will move this line item's funds to the town at fiscal-year end.
- Librarian's Report:
  - Long Range Plan being utilized and goals continue to be met.
  - Patron count, by hour, was taken for a week in late March. Amy will provide numbers next month. This count will be taken for a week in the Summer, Fall and Winter also.
  - A lectern has been purchased for the Library by the Friends of the Library and our new Master of Ceremonies for the Meetinghouse Readings, Philip Pachoda. This will be used for the Meetinghouse Readings and any other Library programs.
  - Meetinghouse Readings dates being finalized; Norwich Bookstore will bring 'Reading' books for sale, and return any not purchased (this is new-a volunteer formerly had to get them and return them to the bookstore).
  - Library Plant & Book Sale will be May 11.
- Other Business
  - Denise, Cindy and Patsy will attend the NHLTA meeting on May 20 and report back to the group.
  - Trustees discussed the possibility of an Annual Fund. Lola Baldwin, a representative of the Friends of Canaan Library will meet with us, possibly at our June meeting, to further discuss this issue.
  - Our next meeting will be Monday, May 20.

sar: 04.19.13.