

Canaan Town Library Trustee Minutes

September 20, 2010

Present: Trustees Wolf, Neily, Carter, Reitsma; Librarian Amy Thurber; Selectman Bob Regan; Contractor Matt Dow; Chris Wadsworth

Minutes of August Meeting approved.

Treasurer's Report: No up-to-date expenditures available for this month.

Librarian's Report: Book sale September 25 from 9-2pm. Front entrance is open and the public response has been very positive. Amy priced having movers put the books and shelves in 2 trailers. The estimates were between \$3700 and \$5560, so the trustees decided we will proceed without hiring a company to move the books from the main floor. Matt and crew will help and Amy will look into several other options that the group came up with to get a volunteer crew. The books will now be inaccessible while the main floor is being worked on. The downstairs will be open with some public computer access and new books and the children's room will be open for school classes.

Budget: Accepted and will be presented at budget committee October 7 at 7:50pm.

Renovation: Next steps reviewed. The ceiling will be taken out and replaced after electrical work is done for lighting and ceiling fans. Sconces will be rewired up to code and walls patched and painted. This phase – not including the floor – is estimated at \$28,800-\$32,100 and will begin Nov. 1. Lengthy discussion of flooring options followed. Chris Wadsworth presented research on some options for carpeting. Matt estimated refinishing would cost between \$7500 and \$9500, while carpeting would be around \$5500-\$6000. Due to cost concerns it seems carpet is our best choice. Chris will pursue a discontinued line that people preferred. The \$ left in the renovation account will not cover furnishings. Beth will consult with Lola Baldwin about sending out a donor appeal. New shelving would be nice and some costs will be researched. The circulation desk should be covered with the USDA \$ and the money left in the furniture fund. Signage also needs to be done.

Adjourned. Next meeting October 18 at 7pm.

Denise Reitsma, secretary