

## Canaan Town Library Trustee Meeting Minutes

August 22, 2011

Attending: Trustees Neily, Wolf, Remacle. Reitsma; Selectman Regan; Librarian Thurber

Minutes of July meeting approved.

Susan Remacle has agreed to fill the trustee position vacated by Tom Guillette.

Treasurer's Report: YTD looks fine. Building balance is around \$3000 after the carpet, which has not arrived or been paid for yet.

Budget: A few minor changes were made to the 2012 budget. A capital reserve line was discussed and it was decided not to include this in our budget. It was voted and agreed on to put the remaining money from the renovation fund into a reserve fund for unexpected expenses.

Librarian's Report: The Library Website will be part of the town site as of September. Survey return looks good. Amy reported on upcoming programs and the Summer Reading Program.

Long Range Plan: Necessity of doing one was discussed along with how to facilitate the process. It was suggested Lucinda Walker, the Norwich, VT library director come to our next meeting and give advice on how to organize this. We will all think about people to ask to be on a small committee.

Next meeting September 19 at 7pm at the library.

Denise Reitsma, secretary