

**Minutes of the meeting of the
FRIENDS OF CANAAN TOWN LIBRARY
May 12, 2008
Canaan Town Library, Canaan, NH**

Present: Pat Danielson, Lola Baldwin, Patsy Carter, Sharry Keller, Nancy Loomis, Karen Wolk

President Pat Danielson called the meeting to order at 6:40 p.m. The minutes of the April 14, 2008 meeting were read. Nancy Loomis made a motion to accept the minutes as presented, seconded by Lola Baldwin. **It was unanimously resolved that the minutes of the April 14, 2008 meeting are accepted as presented.**

I. Report of the Treasurer

Current available funds are \$300.75

1. Nancy Loomis opened a business bank account at the Mascoma Savings Bank with the required minimum deposit of \$100.00, which included the \$70.00 donation from the Basement Bookies. Pat Danielson and Nancy Loomis are authorized to write checks against the account.
2. Proceeds from the white elephant/bake sale, held in conjunction with the Canaan Town-Wide Yard Sale on May 10, netted \$299.75. The Friends' sale was well organized and we had all the food we needed. Bake sale items and coffee sold better than the white elephant items. It was decided to participate in the Town-Wide sale in the fall with the following suggestions that will hopefully increase proceeds:
 - Have the coffee and tea table next to the bake sale table.
 - Include savory items in addition to sweets (e.g. trail mix, cheese straws)
 - Consider offering pickles and jams. (The two jars of pickles sold immediately.)
 - Continue having packages of individual treats suitable for children as they sold very well.
 - There was no firm decision whether to continue the white elephant portion of the sale since so many other organizations have white elephant sales. If we do, it may be better to price all items and accept a lower offer than merely accept a donation set by the buyer. It was noted, however, that the Methodist Church did well with the donation method

II. Plant Sale scheduled for June 14

1. Nancy Loomis continues to organize for the plant sale. Sharry will work with Nancy the day of the sale beginning at 8:30. Sale starts at 9:00 at the Library.
2. Nancy and Sharry each have two card tables and Lola probably one. Nancy will ask Amy if we can use at least one of the blue benches from the library basement.
3. Nancy is seeking donations from the Bird and Garden Club and has also placed fliers in the library. Susan Quinlan has plants and other will solicit donations from

their friends. There is some concern about how to keep plants alive if they are dug up now.

4. Pricing of plants will be 2, 4, and 6 dollars with flexible pricing if needed.

III. Library Signage and Flags

1. It was decided to order both the "OPEN" and "LIBRARY" flags because we received a \$100.00 donation for their purchase. Once we have the flags, we will ask Canaan Hardware for advice on where to obtain the proper brackets for hanging the flags.
2. Although we very much appreciate Joe's offer to build a sandwich board sign to advertise certain library events, it was decided to order, for \$149.95 plus shipping, an outdoor portable sign from the company found by Pat. This will allow us to have needed library publicity in a timely fashion. We will purchase additional faces for the sign once we have the funds to do so.
3. Current available funds are believed sufficient to cover the cost of the sidewalk sign, two flags, and their display brackets.

IV. Meetinghouse Readings in July

1. It was decided to offer to be responsible for refreshments for the first reading date, which may be July 10.
3. Pat Danielson will organize the bakers. We estimate the need for 15 plates, each with two dozen pieces. It was suggested we provide cut up fruit in addition to the baked goods.

V. Recruitment of additional Friends of the Library

1. It is agreed more members will increase the capacity of the group to raise funds and otherwise support the work of the Library. We need to follow up with Linda Pendleton, Joanna Carr and Susan Quinlan, all of whom have expressed interest in joining the Friends.
2. Pat will work up a sign-up sheet to be placed at the library front desk where people can provide their contact information and indicate, "How I can help". It was noted that the Enfield Library Friends is using such a sheet to recruit members.

VI. Landscaping Plan

1. It was agreed that at this time the Friends of the Library does not have the resources needed to provide new landscaping for the Library grounds. We need more time to create a plan and raise money.
2. For this season. However, we can regularly clean the outside area of debris and care for the existing plants. Each Friend will keep an eye on the grounds and clean up when in the area.
3. The long-term plan should be coordinated with the Friends of Canaan who may have set aside some funds for Library landscaping. Judith Kushner of the Friends of Canaan has been very supportive of the Library. Pat will contact the Friends of Canaan to coordinate our efforts.

VII. Next Meeting

1. It was decided to conduct all summer business by telephone and e-mail. Pat will call a meeting in July or August if needed. Otherwise the next meeting will be the second Monday in September, September 8.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Karen Wolk, Secretary