

**Minutes of a meeting of the  
FRIENDS OF CANAAN TOWN LIBRARY  
January 11, 2010  
Canaan Town Library, Canaan, NH**

**Present:** Lola Baldwin, Pat Danielson, Sharry Keller, Nancy Loomis, Cindy Neily, Susan Quinlan, Amy Thurber, Ann Wadsworth, Karen Wolk

President Susan Quinlan called the meeting to order at 7:10 p.m.

The minutes of the November 9, 2009 meeting were unanimously accepted as presented.

**Report of the Treasurer:**

Bank balances remain \$2564.07 not counting dues collected this evening with \$1,400.00 in a CD with a redemption date of August 20, 2010 at an interest rate of 1.24%. Therefore checking balance is \$1164.07. Christmas raffle brought in \$61.50

**Report from Library trustees representative – Cindy Neily:**

Town Budget Committee accepted library trustee's budget which represented the 10% reduction as requested by the Select Board. No cuts affecting library hours or staffing are in this budget. Most savings to be realized by reduced expenditures for new acquisitions.

The Brundedge Foundation continues to support the library with \$3000 for operating budget and \$3000 for the capital campaign.

Bids for the first phase of the main space renovation are coming in. They will be reviewed by the Library Trustees and the Select Board.

Amy and the staff are putting together a plan to manage the renovations with the goal of keeping the library open as much as possible during construction.

\$521,000 has been collected for the renovation. This includes tax dollars allocated by the Town, grants and private donations.

Trustees are about to begin a consumer-driven long range planning process to create a 10 year plan for the library.

**Review of current projects:**

**Christmas raffle:** The \$61.60 is less than the amount from last year. It was won by a woman from Massachusetts who has yet to pick it up. It was decided to discontinue this method of fund raising and seek something else.

**Landscaping project:**

The sub-committee of Susan, Nancy and Pat still needs to meet, hopefully before mid-February in order to submit a proposal to the whole group and then to the Town Selectmen in March.

**Plant sale:** Date is second Saturday in June: June 12, 9 a.m. to 1 p.m. with library staff available to collect \$\$ later in the afternoon.

Publicity:

Pat will create a poster to place about town (e.g. Sr. center, post office, bank )

Place a notice on Town website

Have book marks available during week prior to the sale

It was again emphasized that we all need to help Nancy with this large undertaking. It was decided to make a list of those willing to dig plants when Nancy calls.

Pre-sale preparation of labels – Sharry will help with this

Have information sheets regarding plant care and best growing conditions  
Have a "set-aside" area with little flags to place in plants reserve them as people continue to shop

**A motion was made by Lola Baldwin for Friends to purchase two tables for the library. Seconded by Pat Danielson. Motion was passed unanimously.**

These tables can be used for the plant and book sales.

**New Business:**

**Friends of the Library membership:** Discussion of how to increase Friends membership. Brochures are nearly gone, but we have only one new member. More brochures needed – Susan will ask her husband for the cost of printing more. Membership benefits were reviewed and Amy will look into implementing those that involve special notification to members of library events and acquisitions.

**Spelling bee:** Sharry has spoken with Joan Cormier regarding the annual spelling bee organized by Lakes Region Scholarship Foundation. The bee is a 2-hour event and uses 3-person teams sponsored by local groups who help provide the entry fees. Teams wear costumes and have special names. Event includes door prizes – you must be present to win. It is a very successful fund raising event and fun for the community. It was decided Friends would like to sponsor a spelling bee and Sharry will chair a spelling bee workgroup and will first draw up a "to do" list. Perhaps we can organize to hold the bee late 2010 or early 2011.

**Friends helping with public relations for library and its programs:**

It is agreed it is difficult to "get the word out" because there is no obvious way that residents become aware of community/library events.

Maybe we can use new publication Your Voice to publicize the Library services and programs and the Library Friends

It was suggested the Friends organize telephoning campaigns to boost attendance at library programs

Friends can help place posters around town. Amy will provide posters for upcoming programs at Friends meetings

As time was growing late, it was decided to discuss an annual Friends of the Library newsletter, plant sale publicity, and possible Friend's sponsorship of library programs at another meeting.

Amy has an invitation for Friends members to attend a library conference May 3. She will email the information to the Friends members.

Next meeting will be February 8, 2010.

Cindy made a motion to adjourn, seconded by Lola. Meeting was adjourned at 8:55

Respectfully submitted by Karen Wolk, Secretary