

Canaan Town Library Trustees Meeting Minutes

November 21, 2016

Present: Denise Reitsma, Susan Remacle, Kim McQuaid, Jonathan Garthwaite, Amy Thurber, and Dave McAlister

- Minutes of October 17, 2016 approved.
- Treasurer's Report
 - Susan will work with Lola Baldwin to get the needed documentation to transfer the IRA distribution donation received from Lola that was intended as a gift for the Friends of Canaan Town Library and then write a check from our funds to the Friends.
 - We will use remaining money in the book budget line to compensate for negative balances in the audio, supplies, etc. lines at year-end reconciling.
 - Amy shared 'GoogleSheet' doc that documents all gifts acknowledged/receipted by the Library.
 - We haven't gotten a response from the Brundage Foundation to our request for support.
- Librarian's Report:
 - We received \$1,100.00 in donations; these were voted on and accepted.
 - The Friends of Canaan Town Library are going to donate to the Library a new color printer. This will boost the printing capability at the Library, and we are very appreciative of the gift.
 - The Friends group is also supporting the purchase of 4 new laptops; 3 for public use and 1 for staff use; again... many thanks to our Friends Group!
 - The window mullions on the inside of the library have been repaired by MTDs. The outside will be fixed in the spring, when weather allows.
- Other Business:
 - The post is in for our "Little Free Library", built in memory of Steven Therriault. Jonathan is working on the actual 'library unit'.
 - We discussed possible plans for the third floor of our building. We are still batting ideas around, and trustees and Amy will research different ideas and avenues for funding for presentation at future meetings.