

Canaan Town Library Trustees Meeting Minutes

Septmeber 23, 2013

Present: Denise Reitsma, Cindy Neily, Susan Remacle, Valerie Fleisher, Amy Thurber

- Minutes: July 17, 2013 minutes approved.
- Treasurer's Report:
 - Any negative balance in the Special Programs (and also the Supplies) line will be reconciled at the end of the year from sub-accounts within our General Reserve Fund (it is more efficient for the Town's bookkeeper if we do it this way).
 - The Custodial Services line for 2014 will be proposed at \$1.00. This is because the town has hired a custodial service to take care of all the Town buildings. Therefore, the Library will remove \$1,000.00 from it's budget, leaving the line there in case it's needed in the future.
- Librarian's Report:
 - The Museum Passes, purchased by our Friends Group, are a big success, and are being used regularly, with no problems with return or use of the passes.
 - Lego Club, after a short late-summer hiatus, is back up and running. Lego Club meets one time per month, on Saturday morning. We are considering, and working on the protocol, for a Lego Club one afternoon a month, for grades 2-4 from Canaan Elementary School. Our librarian is working in concert with Mrs. Hill (a teacher at CES) and the principal at CES to develop a program that would work for the CES, the library, and the children.
 - We are continuing to get good feedback on the Digital Device workshops.
 - The library's copier is beginning to fail. We will replace, when needed, using funds in the Reserve fund. We aim to purchase a copier that will make copying items double-sided easy.
- Other Business
 - The Trustees will be applying to the Brundage Foundation for continuing support. Cindy and Valerie will work on our proposal, and submit by the deadline. We will also write to the towns of Dorchester and Orange to request the continued support of our library, to enhance the experience of their residents.

- The Canaan Town Budget Committee meeting will be Thursday, Oct. 3 at 7 p.m. Several members of the Board will attend in case the committee has any questions.
- Our librarian will complete the final 'patron hour-use tally' in October (in conjunction with numbers she will pull together for the state on library usage, etc.). Amy will pull together the four patron hour-use tallies for our November meeting, where we will discuss adjusting/changing the 'Open' hours for our library.

sar: 09.27.13.