

Canaan Town Library Trustee Meeting Minutes

February 21, 2011

Attending: Trustees Wolf, Carter, Neily, Guillette, Reitsma; Selectman Regan; Librarian Amy Thurber; Contractor Matt Dow; Chris Wadsworth

Minutes of the January 15th meeting were accepted as written.

Treasurer's Report: January expenses noted. 2010 outstanding money settled with the town - \$4800.

Librarian's Report: "Pass the Book" program is off to a good start. Amy reported on other program plans and possibilities.

Donor Plaque: Patsy presented Barb McAlister's proposal. Beth made a motion to commission Barb to go ahead with the plaque. Patsy seconded, all agreed. Barb is offering her work as a donation. Tom said he would offer to pay for the paint or will make a donation to the Cardigan Mountains Artists group. MTD will donate the frame which may be constructed out of leftover flooring.

Circulation Desk: Chris Wadsworth presented a drawing of the proposed circulation desk. Amy's father will donate oak for the desk tops. Some high use areas will be made in granite purchased from Shaker Hill Granite and installed by them. MTD will be the contractor. The estimate is \$11,000. Patsy made a motion, which Cindy seconded that the trustees will accept and pay for this plan. All agreed.

There was discussion as to what else is needed to finish the project. Computer table (\$800) and chairs, study carrels and chairs, rugs and computers were mentioned. 5 computers can be purchased for \$2500 plus installation. Book cases were also discussed. Matt gave an estimate of \$26,000-\$28,000. A motion was made by Patsy, seconded by Tom to have MTD go forward with the purchase of the wood for all of the bookcases. All agreed. MTD will come up with a timeline for the circulation desk and shelf work.

Donor Party: Dates were discussed and it was decided the project – the circulation desk and as many shelves as we can afford- should be finished beforehand. The end of May or beginning of June is our targeted time for the project to be completed.

Next meeting: March 21 at 7pm at the library.

Denise Reitsma, secretary