

Canaan Town Library Trustee Minutes

February 15, 2016

Present: Cindy Neily, Amy Thurber, Susan Remacle, Kim McQuaid, Denise Reitsma

Minutes of the January meeting were approved.

Treasurer's Report

Lacking a report from Gloria, we will assume all budget lines are fine.

Trustees approved settling up with the town for 2015 for the amount of \$14,052.02.

Some money raised for the renovation still in a separate account at Mascoma Bank will be moved to the active account. March warrant article will move all money into an account named Canaan Town Library Private Trust Account. We will need to update the authorized signer list.

Cindy reported finding a signed memorandum of understanding with the town that the library has priority on decisions regarding the second floor.

It was discussed if we could have a donation button on the library webpage.

Librarian's Report

Amy reported on the strategic goals accomplished in January.

Amy will ask about the windows that need repair. It is hoped the town will assume the cost, but the trustees will go ahead if not. Amy will also call to have the front door fixed.

The staff met and brainstormed ideas for the new strategic plan under the headings Place, Platform, and People. At the March meeting we will look at these and the ideas that were generated at the January 31 meeting and tentatively group and prioritize items.

Policies

With one change, a gift policy was approved and Amy will post.

This is Cindy Neily's final meeting as a trustee, having served for 22 years. She has been indispensable as we went through fund raising and renovations, and her knowledge of the Trustee bylaws is second to none! Many, many thanks to her for her years of service and her strong commitment to the library.

Next meeting March 21.