Canaan Town Library Trustees Meeting Minutes

August 17, 2015

Present: Denise Reitsma, Cindy Neily, Susan Remacle, Kim McQuaid, Kathleen Peters

Minutes of June 15, 2015 approved.

- Treasurer's Report:
  - Discussion regarding how the budget lines look compared to percentage spent, and percentage of fiscal year remaining; most look on target, but the book purchase line is close to spent. This line varies from year to year, depending on books published and patron requests; Amy will look into past years and report on fluctuation in the past. Also, discussion regarding increasing book purchase line amount for next year's budget.
  - $75.00 in gifts given in memory of Louise Cady were approved for acceptance.
  - Draft budget was discussed, and prepared. Amy will create final document and give to Town Administrator (TA) for preliminary discussions with Town Budget Committee.
  - We have voted to include in the Town's Capital Improvement Plan (CIP) our future computer needs. Amy has given this document to the TA, and will confirm that that is all we need to do to get our expected technical/computer purchases included in the CIP.
- Librarian's Report:
  - Our programming continues, with a new addition; the "Bookends" – a book discussion group for kids. This group is supported by our Friends group (they purchased the chosen book for each participant) and was well-attended; there are plans to continue this group.
- Other Business:
  - Our Friends group is discussing the possibility of managing an Annual Fund. This will be the Friends group responsibility; the Trustees will only weigh in on matters when anything comes under our purview.
  - The Meetinghouse Readings were well attended, and the new sound system was a helpful addition.
  - Our next meeting is September 21, 2015 at 7:00 pm.

sar: 08.19.15