

# Canaan Town Library Trustees Meeting Minutes

May 18, 2015

Present: Denise Reitsma, Cindy Neily, Susan Remacle, Kathleen Peters, Amy Thurber and Bob Reagan.

- Treasurer's Report:
  - The bookcases have arrived (they are beautiful!) and we have made the second payment to MTD for the new bookcases; we now owe a balance of 30% of the cost of the bookcases.
  - Following up on getting items into the Canaan CIP plan; Cindy will follow-up with Mike Samson to determine the parameters for getting items onto the CIP.
  - Following up on inquiry regarding expenditures from the Library's non-lapsing budget pre- and post-budget cycle; Cindy will follow-up with Mike Samson on this.
- Librarian's Report:
  - The Friends of the Canaan Library have purchased, and it is now installed, a circular bench for the 'front yard' of our library; it is a great addition.
  - The front steps to the Library should be fixed by the end of the month.
  - The Library was not awarded the CLIF grant we applied for.
  - The Friends of the Library Plant Sale is the weekend of June 13.
  - The Book Sale was a big success; \$650 in sales.
  - Hanover Strings will call to schedule an appt. in the next few weeks to meet Amy at the Meetinghouse to discuss the acoustic issues we are experiencing during the Meetinghouse Readings.
- Other Business:
  - Circulation Policy was voted on and approved.
  - Amy will incorporate input that Denise sends to her, and bring a final draft of the Solicitation and Display policy to our June meeting.
  - Gift Policy discussion was tabled; we will discuss at our June meeting. Denise will organize a meeting, to take place before the June Trustee meeting at the Howe Library, with the Howe Library Development Director, for a couple Trustees, and a representative or two from the Friends group to get information/ideas on how the Howe operates their gift-giving program.
  - We discussed the opportunity to add an Alternate Trustee (or two) to our group. We all felt this was a good idea, and a couple of possible candidates will be approached.
  - Our next meeting is June 15, 2015.

sar: 05.22.15