

# (DRAFT)

## FRIENDS OF CAANAN TOWN LIBRARY

Minutes of Meeting

November 12, 2012

Canaan Town Library, Canaan, NH

**PRESENT:** Lola Baldwin, Barbara Bickel, Kate Bradigan, Joanna Carr, Patsy Carter, Pat Danielson, Presiding, Sharry Keller, Cindy Neilly, Ann Wadsworth, Karen Wolk

Meeting called to order at 7:00 P.M.

**Minutes of September 10, 2012 meeting accepted as corrected .**

**TREASURER'S REPORT:** via Nancy Loomis (not present) :

**Current balance as of 10/10/2012 was \$4544.24. As of 11/12, the balance is \$3931.24.**

**Recent income amounted to an additional \$7.00 from the plant sale and an expenditure of \$620 for tote bags. (Additional contributions have been received - see new business)**

It was moved and seconded to accept the Treasure's report.

### **OLD BUSINESS:**

**Amy's Wish List** (deferred to next meeting – Amy not present)

### **TRUSTEES REPORT: Cindy Neilly**

The Library Trustees recently adopted a long-range plan covering 2012-2015. The plan was designed with input from patrons, a focus group, and the Library Director and her staff and was recently reviewed with the Select Board. Copies are available at the library and on the website. The plan has three strategic goals as “areas of opportunity” – **visibility, outreach, and collections**. The Director is charged with implementing these goals. As an example of **outreach**, Amy recently has recently taken her ‘storytime’ (previously presented at the library with limited attendance) to a “Mothers’ Group” that Mardee Laumann, a retired Nurse Practitioner at the now-defunct Mascoma Pediatric Group facilitates at the Methodist Church. The **goal of this outreach project** is to make reading fun for a group of children who may have limited exposure to being read to. **Other opportunities for outreach** could be to partner with outside groups, such as the Senior Center, daycare providers and Meals on Wheels

In the area of Collections, new books or patron recommendations for books or possibly offering museum passés are ideas being considered. The library 2013 budget was presented to the Budget Committee on October 18<sup>th</sup>, and one item of particular note is the attempt to restore a \$5,000 cut made to the book line in 2010. The library hopes to offset all but \$2,000 of this with increased support from a foundation. If this should fail, an **annual appeal** to patrons could be considered. Mike Sampson, Town Administrator has been very helpful in his thoughtful input and management of the budget process.

**INDOOR PLANTS FOR THE LIBRARY** – Pat will follow- up with Joanne from Safflowers to ensure that we will purchase the more reliable indoor plants for the library that will require minimal attention.

**INFORMATION AND RESEARCH ABOUT A POSSIBLE NEW (sturdy) BENCH FOR OUTSIDE** (to replace the one that was destroyed). Kate Bradigan circulated copies of 3 possibilities for the group to review. Materials range from granite to steel. Mike Samson will need to approve.

**TOTE BAG ORDER HAS ARRIVED.** We will await Amy for how to sell.

**SPELLING BEE:** Date established for March 11, 2013. We need to talk it up and to create more teams. Need more publicity – beginning in January; sign-up period will be in February. In January, Sharry and Amy will begin to generate interest at the High School. A lively discussion ensued about creating incentives for High School student teams, such as money to various sports teams, etc. It was agreed that the Bee is not considered a primary fund-raising event. but it does draw attention to the library. ‘

The planning meeting/committee will be on January 7<sup>th</sup>.

**NEW BUSINESS:**

**Friends of Canaan Village – Joanna Carr, President** –raised the issue of including something from the library for “Welcome Baskets” to new-comers.

**NEW MEMBERS AND MONETARY GIFTS:** The FOL has recently received gifts and memberships from Dick & Charlotte Abbington and Cynthia Bjekile. Thank you notes are in order. After some discussion, it was agreed that some note paper could be created from the logo that is used on the Library bookmarks. Pat will reach out to Susan Quinlan for the original disk with the logo. It was agreed that a timely acknowledgement is in order and that a hand-written note tends to be very effective.

**Next meeting: Planning meeting for the Spelling Bee – January 7<sup>th</sup>.  
No meeting in December.**

Meeting adjourned 8:30 p.m..

Respectfully submitted by Ann Wadsworth, Secretary