

**Minutes of a meeting of the
FRIENDS OF CANAAN TOWN LIBRARY
July 11, 2011
Canaan Town Library, Canaan, NH**

Present:, Pat Danielson, Sharry Keller, Nancy Loomis, Cindy Neily, Susan Quinlan, Ann Wadsworth, Karen Wolk.

The meeting was called to order at 7:10 PM.

The minutes of the May 9, 2011 meeting were unanimously accepted as presented.

Report of the Treasurer:

Bank balance as of July 1, 2011 is \$4545.04. Pat distributed a printed report that includes income and expenditures from May 15 to July 1. Notable is the income from the plant sale at \$3178.05.

The 990-N reporting form to the IRS was sent as required and accepted 6/24/11. The 1023 form and \$400.00 application fee for 501c3 status has been received by the IRS. At present we have no further word on that application. Thank you to Pat and Kate Bradigan for taking care of this important business with the IRS.

As suggested at our May meeting, the library has purchased three computer chairs paid for by the Friends. There was discussion of what additional items we might purchase for the library while recognizing we already agreed to the multi-media projector and digital camera purchases.

- Pat suggested the Friends purchase a bag of books for "Books to Go", the book club reading project sponsored by the State Library. The idea was accepted pending further information from Amy.
- Cindy suggested Friends sponsor a program for children - e.g. Hubert Outdoor Center presentation. Library Trustee Denise Reitzma made this suggestion to Cindy as Denise is a children's librarian at the Howe Library where many programs for children are offered. Perhaps Denise can furnish some more ideas for such programming at the Canaan Library.
- Sharry suggested we not limit our program offerings to just children citing a NH and the Civil War program as a possible offering. It was noted that there are sources other than the Friends for funding programs for adults.
- We considered having a sign made with the Library hours to be hung on the existing post outside the library. This idea needs to be vetted with the Town and needs Amy's input. Susan will ask Amy.
- Nancy Loomis suggested a bench for the lift area. Exact location of such a bench needs clarification.

After discussion of all these possibilities, it was suggested that Amy make up a list of other items for the Friends to purchase, the expenditures to be authorized at the August Friends meeting.

Pat also distributed a list of the Friends Steering Committee members and requested any corrections. It was noted that Kristen Cheek has moved with her family to the mid-west.

Report from the Library Trustees – Renovation project update:

The renovation is largely complete with available funds spent or obligated. The December appeal letter generated approximately \$20,000.00 which made this

completion possible. Rugs and a table are on order. USDA funds have been received. The Town has agreed to clean up and sheet rock the lift area. Our thanks to Lola Baldwin and everyone who made such a lovely reception to celebrate the completed renovation.

New Business:

Susan noted that the Friends Annual Meeting is August 8. Business for the meeting includes election of officers. She suggested that some sort of Friends of the Library Annual Report might be helpful for recruiting new members and communicating to the community what the Friends does for the Library. No decision was made as to who might write the report.

The issue of expanding our membership was discussed. All agreed better exposure in the community regarding Friends activities and purpose would be helpful. Perhaps a more formalized process for publicity and “thank you’s,” as well as a Friends website, would create more exposure. There was much discussion of this idea. Links from the Library and Town websites to a Friends website would help people learn about the Friends site. Susan agreed to explore how the Friends might construct a website.

Library plantings: Plants around the hydrant are doing very well. Bob Regan gave approval for Friends to plant two viburnums. Nancy asked for help in getting some plants into the holding beds at her house in September as having plants in the beds come the spring greatly helps with getting plants ready for the plant sale.

A watering schedule was discussed to be used if there is insufficient rain. The trees we planted last year do not need as much water as last summer.

There being no further business, the meeting was adjourned at 8:05.

Respectfully submitted by Karen Wolk, Secretary